Quick Tips for Creating ACCESSIBLE VIRTUAL LEARNING

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1. FOCUS
   Focus on only one idea per paragraph.

2. STYLE
   Use an inverted pyramid style in which you start with the conclusion or most important information.

3. TAGS
   Use heading <h> tags and document styles properly for screen readers.

4. BULLETS
   Break content into bulleted lists when possible.
5. **BE CONCISE**
Write lean text that uses short paragraphs, sentences, and words.

6. **ALIGN TEXT**
Align text to be left instead of center or right justification.

7. **IMAGES**
Use images (with good alt text) to break up long blocks of text.